



Dear Parents and Care Givers,

At Park Ridge State School we will be using a Student Resource Scheme (SRS) including student booklist to ensure that all students have the necessary resources to support their educational requirements. The scheme operates at this school under the policy and guidelines of Education Queensland as stated below. Please refer to page 4 for your student resource and Book list needs.

## Student Resource Scheme - Participation Agreement Form

### The Student Resource Scheme

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government. Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent. The objective of the scheme is to provide parents a convenient and **cost-effective** alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of this form (Page 3). Information is also provided on the Textbook and Resource Allowance (TRA) where applicable. This Participation Agreement Form applies for the duration of a student's enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply. Parents **not participating** in the scheme must provide their student with **all items** that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist Park Ridge State School in managing and administering the scheme for 2026, ONLY new parent and carers will be sent the **Participation Agreement Form via online consent (Qparents)** to streamline the process. This consent will be in place for the lifetime of your students enrolment. You will not have to fill in another PAF during your student/s enrolment at Park Ridge State School.

If **new** parent/carers have not completed and returned the **PAF** form before **13<sup>th</sup> Feb 2026**, the school will take the view that the parent does not wish to participate.

For further information please see the '[parents and carers](#)' site for general information on School fees and charges.



## Student Resource Scheme - Participation Agreement Form

### Payment

On agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school. For families experiencing financial hardship, please contact the school as soon as possible to discuss options available.

### Participation

☐ **YES I wish to participate in the Student Resource Scheme.** I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.

☐ **NO I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme.** I understand I must provide my child with all items and resources that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

☐ **YES please apply the \$100 boost towards the Student Resource Scheme and Student Book list fee.** This credit is designed to assist families with the cost of schooling essentials by reducing expenses for school resources and activities that would otherwise be passed on to parents. Parents have the flexibility to decide how the \$100 credit is used. For example, it can be applied to reduce SRS fees, cover costs for school camps, excursions, swimming carnivals and lessons.

☐ **NO I would like to utilise these funds towards for example;** school camps, excursions, swimming carnivals for this years activities.

School Name	Park Ridge State School
Form return date	For the 2026 SRS – Please return asap
Student Name	
Year level	
Parent Name	
Parent Signature	
Date	

**Privacy Statement** The Department of Education (the department) is collecting the personal information you provide in this form (including student name, school name, parent name and parent signature) for the purpose of administering the Student Resource Scheme (SRS). If you do not provide the personal information requested, we will not be able to confirm whether you have agreed or disagreed to your child participating in the SRS. In such cases, the department will deem that you do not wish for your child to participate in the SRS. The personal information collected may be shared with authorised departmental employees for the purposes of SRS administration and debt management. The personal information collected will be managed in accordance with the *Information Privacy Act 2009* and will not be used or disclosed for another purpose without your consent, or unless authorised or required by law. Information about how individuals can access and amend their personal information held by the department, together with information about how individuals can make a privacy complaint is available at <https://qed.qld.gov.au/privacy/>



## Terms and Conditions

### Definition

1. Reference to a "parent" is in accordance with the definition in the *Education (General Provisions) Act 2006* and refers equally to an independent student.

### Purpose of the SRS

2. In accordance with the Act, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
3. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.
4. The SRS enables a parent to enter into an agreement with the school to provide the resources required for their child to engage with the curriculum for a specified annual participation fee.

### Participation in the SRS

5. Participation in the SRS is optional and parents are under no obligation to participate.
6. The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.
7. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
8. Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.
9. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
10. Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.
11. Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.
12. Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.
13. Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.
14. Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any pro-rata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

### Non-Participation in the SRS

15. Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.
16. The school will provide non-participating parents with a list of resources the parents are required to supply for their child.
17. All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.
18. As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS.

### The Resources

19. SRS funds received by the school will only be expended on student resources outlined in the school's SRS and will not be expended on other items or used to raise funds for other purposes.
20. In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.
21. The resources, as determined and advised by the school may be:
  - retained by the student and used at their discretion; or

- used/consumed by the student in the classroom; or
  - hired to the student for their personal use for a specified period of time.
22. All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.
  23. Parents are responsible for ensuring that any hired SRS resources provided for their child's temporary use are kept in good condition.
  24. The school administration office must be notified immediately of the loss or damage to any hired item.
  25. Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.
  26. The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.
  27. Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

### Payment Arrangements

28. Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.
29. Payment of the participation fee must be made as per the payment methods nominated by the school.
30. Any concessions relating to the participation fee will be at the discretion of the Principal.

### Debt Management

31. Payment of the participation fee is a requirement for continued participation in the SRS.  
Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's Debt Management Procedure <https://ppr.qed.qld.gov.au/ppr/debt-management-procedure>

### Parents' Experiencing Financial Hardship

32. Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.
33. Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.
34. The onus of proof of financial hardship is on the parent.
35. The school may require annual proof of continuing financial hardship.
36. All discussions will be held in the strictest confidence.

## Additional Information

### Textbook and Resource Allowance (TRA)

- The Queensland Government provides financial assistance to parents of students in Years 7 to 12, to offset the costs of textbooks and other resources. Assistance is provided in the form of a TRA which is paid through the school. Refer to the department's website for current TRA rates <https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance>.
- The TRA is used to offset the fees associated with participation in the SRS.
- Parents not participating in the SRS will receive the TRA as either a credit to the student's account or as a direct payment from the school.
- Parents not participating in the SRS should contact the school directly if they do not automatically receive the payment.





## 2026 Student Resource Scheme (SRS) including Student Book List

Student Resource Scheme (SRS) for 2026 including all Student Book list consumables, shared resource and digital subscriptions is **\$150.00 per student**. If you **OPT- IN** this fee will be **invoiced in Term 1 2026**. It can be paid in instalments. If you decide **not to participate\***, please supply all items included on this list for each child. (Any Brand) You may also be asked to supply additional items through-out the year when teachers are working on special projects.

**\*Please Note:** If you choose not to join the Student Resource Scheme (SRS), please return the Participation Agreement Form indicating you are not participating in the scheme. This will remain on your child's file unless your circumstances change, for the remainder of the enrolment at PRSS. The list below is indicative of the resources covered by the Student Book List and Student Resource Scheme which will need to be provided before the commencement of the school year.

**The Student book list and Student Resource Scheme does not include Library Bag, Headphones, or iPad.**

### YEAR 3

#### Student Book List- Individual student items supplied by the school if participating Opt IN

DESCRIPTION	QTY	Discounted Price	Further information
STERLING 170MM SCHOOL SCISSORS	1	\$1.25	
SHARPENER METAL SINGLE HOLE	1	\$0.19	
WHITEBOARD MARKER SLIM FINE TIP BLACK	1	\$0.55	
STAT GLUE STICK PVP CLEAR 21GM MEDIUM*	2	\$1.42	*May have from previous year
SCHOOL ERASER LARGE *	2	\$0.55	*May have from previous year
STAEDTLER 130 NATURAL GRAPHITE PENCILS 2B PENCILS	4	\$1.04	
WHITEBOARD MARKER BULLET TIP BLACK	2	\$0.98	
OFFICE CHOICE LAMINATING POUCHES A4 80 MICRON PACK OF 100		\$0.00	Included in Arts & Crafts, HPE, Maths, Languages, Stem Levy Per Semester (1 & 2)
STAT DOCUMENT WALLET A4 PP WITH BUTTON CLOSURE CLEAR	2	\$8.98	
EXERCISE BOOK YEAR 3/4 A4 12MM RULED 48 PAGES	4	\$2.95	
VISIONCHART DOUBLE SIDED MAGNETIC WHITEBOARD TABLET A4 PLAIN BOTH SIDES	1	\$4.41	
STAEDTLER NORIS TRIANGULAR COLOUR PENCILS ASSORTED PACK OF 12	1	\$3.42	
STAEDTLER NORIS WAX TWISTER CRAYONS ASSORTED WALLET OF 12	1	\$3.42	
VICTORY SCRAPBOOK 335 X 240MM 64PG	2	\$3.05	
CELCO WOOD RULER 30CM POLISHED	1	\$0.40	*May have from previous year
GNS WHITEBOARD ERASER SMALL MAGNETIC ASSORTED	1	\$0.64	
STAEDTLER CLASSIC HIGHLIGHTERS CHISEL 1-5MM TEXTSURFER ASSORTED WALLET OF 8	1	\$11.58	
<b>Total student book list discounted pricing</b>		<b>\$44.83</b>	

### YEAR 3 - SHARED CLASSROOM RESOURCE LEVY

All students use a variety of shared classroom supplies to support curriculum in all subjects. Opting into our SRS will allow you to take advantage of the bulk discount provided by our suppliers.

DESCRIPTION	QTY	Retail cost	Park Ridge SS subsidised price
Arts & Crafts, HPE, Maths, Languages, Stem Levy Per Semester (1 & 2)	1	\$ 120.00	\$90.00
Integrated Computer Technology (ICT) Printing reference materials, iPad/Laptops use	1	\$ 60.00	\$22.00
Literacy and Numeracy Contribution: Decodable readers plus year level Apps.	1	\$ 257.00	\$13.00
		<b>\$ 437.00</b>	<b>\$125.00</b>
Sample only - extensive list will be uploaded to our website			
<b>TOTAL Student Resource Scheme and Student Book List</b>		<b>\$150.00 per student</b>	

*\*Please note the above special pricing is specifically from Jaybel to supply students and families at Park Ridge State School for 2026*